

# Moseley & Kings Heath Shed

(Charity No 1161505)

## Health & Safety Policy

### 1. INTRODUCTION

Moseley and Kings Heath Shed is firmly committed to taking all reasonably practicable measures to remove or at least reduce risks to the health, safety and welfare of Shed members, authorised visitors, and anyone else who may be affected by our operations, as far as reasonably practicable.

We are committed to ensuring we comply with the Health and Safety Act, all relevant Regulations and guidance.

#### 1. Responsibilities of the Trustees

- 1.1. Ensure that all risks to health and safety are as low as reasonably practicable;
- 1.2. Ensure plant or substances are safe when properly used;
- 1.3. Ensure adequate risk assessments are carried out and kept up to date;
- 1.4. Provide safe systems of work;
- 1.5. Provide information, instruction, training and supervision, which will be detailed in an Operating Manual;
- 1.6. Ensure at least two people are in the Shed, when work is being carried out;
- 1.7. Provide adequate welfare facilities.

#### 2. Responsibilities of the Shed members and clients

- 2.1. Follow safe work procedures;
- 2.2. Follow all lawful instructions;
- 2.3. Participate in all required training;
- 2.4. Do not operate or use any equipment unless trained and authorised;
- 2.5. Report any identified hazard/s;
- 2.6. Utilise personal protective equipment;
- 2.7. Co-operate with the organisation to help provide safe systems of work.

We seek the co-operation of all members and visitors. We encourage suggestions to help in achieving our health and safety objectives to create a safe working environment with a zero accident rate.